



CURRICULUM REWRITE POLICY

March 2011

Rationale:

To ensure that curriculum reviews are budgeted for and remunerated at an appropriate level with funding from the student component income.

To ensure that rewrites are contracted to an appropriately qualified Association or past Association member. To ensure that this person or persons have in depth knowledge of current theory pertaining to the course they are to rewrite.

Policy:

Five yearly curriculum rewrites for Courses 1, 2, 3, 4, 5 and 6 will be done by an appropriately qualified Association or ex Association member.

This person or persons will be appointed by North Shore Playcentre Association to carry out the rewriting of manuals, assessment guidelines, talk outlines and other documents pertaining to the delivery of new curriculum.

The applicant will follow the guidelines for appointment as for all other Education Team employees. That is CV form to be submitted to the Education Team for review. Interview if necessary.

The appointment will be made by the North Shore Association Education Team.

A letter of appointment outlying a koha to be paid will be supplied to the applicant which will be subject to completion of the first draft being meet as agreed by the applicant and education convenor.

Koha will be provided for in the Association budget.

Koha will be set by the education team to reflect the workload.

Revision of reviewed courses are the role of the North Shore Association Education Team and are to be carried out as directed in the QMS.

Policy Accepted: Association Meeting, 21 March 2011.

Review Date: 2014